

March 22, 2021, Subcommittee Meeting

Ms. Elizabeth Andersen, Chairman
Mr. Darryl Willie, Vice-Chairman
Dr. Kelly Coker
Ms. Lori Hershey
Mr. Warren A. Jones
Ms. Charlotte D. Joyce
Ms. Cindy Pearson
Dr. Diana Greene, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: Board Members Charlotte D. Joyce and Dr. Kelly Coker were present. Ms. Karen Chastain, Office of General Counsel, was also present.

Call Meeting to Order

The meeting was called to order at 9:09 a.m.

Items to be Discussed

1. INTERNAL AUDITOR EVALUATION TOOL

Dr. Coker reviewed the timeline for the Internal Board Auditor (IBA) Evaluation. A few minor adjustments were made to it, then they reviewed the evaluation tool draft for the IBA. The review included:

- Changes to fine tune the job performance can be made at mid-year.
- The Board can receive training on how to use the evaluation tool
- Capacity building is done when Board Members do the evaluation
- Time adjustments were made in the evaluation tool since some information needed would not be available to the IBA in a timely manner.
- Staffing plan and review of budgetary and agenda items for Regular Board Meeting postponed until Fiscal Year 2022.
- A separate line item for the IBA has been created in the Board budget and IBA monitors that item to ensure it does not go over budget.
- Other minor edits were made to create flexibility for the IBA

Adjournment

1. ADJOURNMENT

The meeting was adjourned at 12:03 p.m.

LBL

Superintendent

Chairman