



Meeting Minutes Duval County Public Schools

June 28, 2021, Subcommittee Meeting

Ms. Elizabeth Andersen, Chairman
Mr. Darryl Willie, Vice-Chairman
Dr. Kelly Coker
Ms. Lori Hershey
Mr. Warren A. Jones
Ms. Charlotte D. Joyce
Ms. Cindy Pearson
Dr. Diana Greene, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: Chair Elizabeth Andersen and Board Members Dr. Kelly Coker and Charlotte Joyce were present. Ms. Rita Mairs, Office of General Counsel, was also present.

Call Meeting to Order

The meeting was called to order at 1:04 p.m.

Items to be Discussed

1. SUPERINTENDENT EVALUATION

Dr. Coker reviewed the timelines (see attached in agenda) for the Superintendent's evaluations.

The timeline for the 2020-2021 school year will be delayed since Florida Department of Education (FDOE) will not be sending out grades as is typical this time of year. Instead, they will be sending out the file of raw data test scores on students to the school districts. Once districts receive that, they will be able to request grades for specific schools. This will create a modification to the timeline. Dr. Coker then reviewed how the Board Members would individually use the old evaluation tool to conduct the Superintendent's 2020-2021 evaluation. She also reviewed how the Board Members would convene soon after the last Board Member completes the individual evaluation and draft a statement for the media.

The timeline for School year 2021-2022 is underway and on track. A new evaluation tool was approved by the end of June 2021, so it will be used for the 2021-2022 school year. All agreed that for the Superintendent to submit proposed targets and goals by September 1, FDOE will have to release school grades by then.

2. INTERNAL BOARD AUDITOR EVALUATION

Chair Andersen noted that she would like to see a policy written for the Internal Board Auditor's (IBA) evaluation that mirrors that of the policy written for the Superintendent's evaluation. The subcommittee agreed that the IBA evaluation forms that are not yet finalized will be kept in the Board office. Once the evaluations are finalized, they are then sent to Human Resources (HR). Chair Andersen would like to see goals that are more streamlined with objectives that are measurable in the evaluation. Since the content within the evaluation can change from year to year, the subcommittee would like to see generalities written into Board policy that would govern the position, then that information would oversee the content put into the evaluation tool itself. Board Members Joyce and Coker can each meet with Ms. Mairs to discuss policy. In the meantime, Board Member Joyce can see if other districts have an evaluation policy that is used for their IBA.

Adjournment

1. ADJOURNMENT

The meeting was adjourned at 2:02 p.m.

LBL

Superintendent

Chairman