



Meeting Minutes Duval County Public Schools

July 13, 2021, Auditor Selection Committee Meeting

Call Meeting to Order

Ms. Elizabeth Andersen, Chairman
Mr. Darryl Willie, Vice-Chairman
Dr. Kelly Coker
Ms. Lori Hershey
Mr. Warren A. Jones
Ms. Charlotte D. Joyce
Ms. Cindy Pearson
Dr. Diana Greene, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: All Board Members were present. Ms. Rita Mairs, Office of General Counsel, was also present.

The meeting was called to order at 1:15 p.m.

Items to be Discussed

1. MSL AUDIT PLANNING 2021

Through a PowerPoint presentation, Ms. Lena Blades, Internal Board Auditor, reviewed the audit plan being performed by MSL. There were no questions by the Board.

2. IBA WEBPAGE

Ms. Blades, Internal Board Auditor (IBA), reviewed the webpage she has designed for her office in its draft form. Barring any concerns from the Board Members, it could be launched as early as tomorrow. She was very appreciative to Communications for their help in creating this webpage.

QUESTIONS AND FEEDBACK FROM BOARD MEMBERS

- Board Member Pearson asked that any possible errors that could be in the bios of the Oversight Committee Members be corrected prior to going live with the IBA webpage.
- Board Member Willie clarified that the Oversight Committee entry is a link to their sight; Ms. Blades did not import information from their website.
- Ms. Blades explained how constituents could go into the webpage and move around to learn about the audits being done, reports that are posted, and minutes from Auditor Selection Committee meetings.
- Board Member Joyce recommended having a tab on the School Board landing page that says Audit Committee instead of and IBA tab that would then link the user over to the Internal Board Auditor information. Her concern is that lay people may not recognize that the information they are seeking is under the IBA tab.
- The Fraud Hotline has phone numbers people can call to report findings or concerns. It also has a services tab that would walk them through the process of reporting and how investigations are conducted. The District used to have a fraud hotline but no longer does. Ms. Blades can look into the history of it to find out when and why it was discontinued. Board Members feel the Fraud Hotline information needs to be more pronounced and in multiple places.
- There is also a tab for Best Business Practices available for employees to use.

Chair Andersen will meet with Ms. Blades to view the adjustments to the website the Board would like to see prior to its launch.

Adjournment

1. ADJOURNMENT

The meeting was adjourned at 1:49 p.m.

LBL

Superintendent

Chairman