Meeting Minutes
Duval County Public Schools

August 17, 2021, Auditor Selection Committee

Ms. Elizabeth Andersen, Chairman
Mr. Darryl Willie, Vice-Chairman
Dr. Kelly Coker
Ms. Lori Hershey
Mr. Warren A. Jones
Ms. Charlotte D. Joyce
Ms. Cindy Pearson
Dr. Diana Greene, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: All Board Members were present except Vice Chair Willie and Board Member Jones. Dr. Diana Greene, Superintendent, and Ms. Rita Mairs, Office of General Counsel, were also present.

Call Meeting to Order

The meeting was called to order at 2:47 p.m.

Items to be Discussed

2. SUMMARY AUDIT REPORT - SEPTEMBER 2021

Chief Financial Officer Michelle Begley combined the topics Summary Audit Report - September 2021 and 2021-2022 Audit Plan - Internal Auditing into one PowerPoint presentation (see attached in agenda). Discussion included:

- Board Member Joyce requested the findings and the list of schools that were not compliant in the Audit Plan. She also requested the prior report for comparison purposes.
- Some schools show 4-year audits while others show 2-year audits because it is a reflection of the years that are carrying over.

3. 2021-2022 AUDIT PLAN – INTERNAL AUDITING

See above.

1. AUDITOR SELECTION COMMITTEE

Board Member Joyce gave a PowerPoint presentation (see attached in agenda) on the School Board Audit Advisory Committee. Discussion included:

- There would be a separate charter from the Internal Board Auditor for the Audit Advisory Committee.
- 3 of the Big 7 counties in Florida have Audit Advisory Committees already in place.
- School Board Member Pam Gould of Orange County has been working closely with Board Member Joyce on the Audit Advisory Committee. Ms. Joyce will provide the Board Members with her contact information so that they may reach out to her and ask questions about how the Committee has worked out for Orange County. She will also send contact information for Manatee County and Broward County.
- Board Member Pearson had the following technical questions:
    - How often would the committee meet?
    - What would the committee do when they meet?
    - What would be their relationship be with the Internal Board Auditor?
    - What would their relationship look like with the School Board?
    - Who is responsible for gathering potential members for the committee?
    - Who is responsible for communication?
    - Who would set the agenda for the meeting and run the meeting?
- Ms. Joyce advised that the committee looks different in each district and encourages Board Members to reach out and ask those questions to get an idea of how they'd like this to look for Duval County.
- Advisory Board would be receiving information from Ms. Lenia Blades, Internal Board Auditor but would in no way be supervising Ms. Blades.

Board Members in attendance support moving forward with drafting the charter and a policy to go along with it for the Audit Advisory Committee.

4. INTERNAL BOARD AUDIT ANNUAL REPORT FY 2021

This agenda item was not discussed.

Adjournment

1. ADJOURNMENT

The meeting was adjourned at 3:44 p.m.

KPG

Superintendent	Chairman