

September 14, 2021, Subcommittee Meeting

Ms. Elizabeth Andersen, Chairman
Mr. Darryl Willie, Vice-Chairman
Dr. Kelly Coker
Ms. Lori Hershey
Mr. Warren A. Jones
Ms. Charlotte D. Joyce
Ms. Cindy Pearson
Dr. Diana Greene, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: All Board Members were present with the exception of Board Members Cindy Pearson, Vice Chairman Darryl Willie and Dr. Diana Greene, Superintendent. Ms. Rita Mairs, Office of General Counsel, was also present.

Call Meeting to Order

The meeting was called to order at 1:03 p.m.

Items to be Discussed

1. DRAFT - AUDITOR EVALUATION POLICY 2.37

Discussion involved:

- Board Member Dr. Coker explained the purpose of the meeting.
- Office of General Counsel, Rita Mairs, went over the timeline and the draft copy of Board Policy 2.37, Internal Board Auditor (IBA) Evaluation.
- The Performance Evaluation Instrument Manual.
- If the IBA should meet with all the Board Members or just the Evaluation Subcommittee.
- The evaluation portal.
- The Growth Plan.
 - The process would be if a Board Member or Board Members request a Growth Plan be prepared.
 - The process for the Growth Plan needs to be documented in the policy.

- The process for non-reappointing an employee.
- Determine which meeting Board members will come together to discuss IBA's evaluation and vote.
- Brief explanation about Board Policy 2.35 draft.
- The possibility of the Office of Policy and Compliance being tasked with creating a policy for the Board members to review.
- The research and documentation that Board Member Joyce has collected regarding the IBA's evaluation.
- The revised draft for the policy will be shared at the October meeting.

Adjournment

The meeting was adjourned at 1:55 p.m.

GC

1. ADJOURNMENT

Superintendent

Chairman