January 19, 2022, Policy Handbook Review Committee

Mr. Darryl Willie, Chairman
Dr. Kelly Coker, Vice-Chairman
Ms. Elizabeth Andersen
Ms. Lori Hershey
Mr. Warren A. Jones
Ms. Charlotte D. Joyce
Ms. Cindy Pearson
Dr. Diana Greene, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: All Board Members were present. Dr. Diana Greene, Superintendent, was not present. Rita Mairs and Ray Poole, Office of General Counsel, were also present.

Call Meeting to Order
This meeting was called to order at 9:05 a.m.

Items to be Discussed

1. BOARD POLICY 8.75, ASSIGNMENT OF PORTABLE ELECTRONIC EQUIPMENT

Director of Policy & Compliance Tashonia Grant explained Board Policy 8.75. Jim Culbert, Chief Officer of Technology Services explained what was done regarding technology due to COVID. The following items were discussed:

Board Member Charlotte Joyce arrived at 9:07 a.m.

- Board Member Pearson stated she was in total agreement with this policy.
- Current actions being taken in regard to returning equipment.
- Comparisons of the number of devices compared to last year.
- Device accountability log.

Board Member Lori Hershey arrived at 9:12 a.m.

- The start date of this policy would be effective as soon as Board Members approve it.
- Older equipment is included in the system and the depreciation of the device is also updated.

- Assistant Superintendent of Human Resources, Victoria Schultz also explained the exit packet.

2. BOARD POLICY 2.35, BOARD COMMITTEES

Brian McDuffie, Executive Director, Policy & Compliance, explained Board Policy 2.35. Ms. Mairs also joined in the discussion on the following topics:

Board Member Elizabeth Andersen arrived at 9:23 a.m.

- Corrected spelling and grammatical errors of the policy.
- Discussed pros and cons of Board Members appointing someone to the committee.

3. BOARD POLICY 2.38, AUDIT ADVISORY COMMITTEE, NEW

Mr. McDuffie; Ms. Grant; Ms. Mairs; Chief Financial Officer, Michelle Begley and Internal Board Auditor, Lenia Blades joined in the discussion on the following topics:

- Changes to the Board Policy that were addressed at the 01/11/2022 special meeting.
- Issues that may arise in regard to finding a person with the expertise and their willingness to serve a 2 year term.
- Appointee not having to be within that board Member's district.
- Board Member Andersen expressed that if a Board Member wishes to sit on this committee, they should have the preference to do so.
- Board Member Hershey stated that the purpose of this committee is to be an advisory committee, which would allow for more transparency.
- Board Members could attend the meetings, but these positions are designed to have an additional set of eyes to report back to the Board.
- Attendance requirements of the appointed members.
- Clarification of removal of committee members.
- Clarification of the appointment of the Chairperson and their term.
- Michelle Begley stated the "busy time" of the possible appointee should be taken into consideration.
- Publically accessible places of meeting and taking into consideration the Sunshine Law.

Adjournment

1. ADJOURNMENT

The meeting was adjourned at 10:28 a.m.

CRH

Superintendent

Chairman