Meeting Minutes
Duval County Public Schools

March 23, 2022, Policy Handbook Review Committee Meeting

Mr. Darryl Willie, Chairman
Dr. Kelly Coker, Vice-Chairman
Ms. Elizabeth Andersen
Ms. Lori Hershey
Mr. Warren A. Jones
Ms. Charlotte D. Joyce
Ms. Cindy Pearson
Dr. Diana Greene, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: All Board Members were present except Board Members Lori Hershey, Warren A. Jones, and Dr. Diana Greene, Superintendent. Mr. Ray Poole, Office of General Counsel, was also present.

Call Meeting to Order

The meeting was called to order at 9:06 a.m.

Items to be Discussed

1. BOARD POLICY 2.12, ORIENTATION OF BOARD MEMBERS

Executive Director of Policy and Compliance, Brian McDuffie, mentioned that Vice-Chairman Dr. Coker was involved with making the changes and additions to Chapter 2 of the Board Policy with the assistance of the other Board Members. Vice-Chairman Dr. Coker reviewed and explained the reasons for the changes and additions to this policy.

Board Member Joyce arrived at 9:07 a.m.

2. BOARD POLICY 2.13, RESPONSIBILITIES AND AUTHORITY OF THE BOARD

Vice-Chairman Dr. Coker reviewed and explained the reasons for the changes and additions to this policy.

Discussion involved:

- Chairman Willie inquired about Master Board Training. Vice-Chairman Dr. Coker stated that she would make a note to be considered in the future as an encouraged item for board policy. Board Member Joyce responded that the Master Board Training is something that the Chair initiates. She also mentioned that other organizations conduct Master Board Training, in addition to the Florida School Board Association (FSBA).

Board Member Andersen arrived at 9:16 a.m.

3. BOARD POLICY 2.14, SUPERINTENDENT EVALUATION

Vice-Chairman Dr. Coker reviewed and explained the reasons for the changes and additions to this policy.

Discussion involved:

- Aligning the contract to the board policy.
- OGC Ray Poole mentioned it being harder to change a board rule. He added about trying to find a way that would be more flexible for the Board Members to accomplish their goal regarding this policy.
- Thoughts about the public possibly wanting to know when the superintendent is to be evaluated.
- Mr. McDuffie spoke about the time-line based on the Florida statute.
- Discussion on when the superintendent's evaluation is to be completed.

4. BOARD POLICY 2.15, CONSTITUENT SERVICE

Vice-Chairman Dr. Coker reviewed and explained the reasons for the changes and additions to this policy.

5. BOARD POLICY 2.16, DISTRICTWIDE PLANNING, REPORTING, AND CONTINUOUS IMPROVEMENT

Vice-Chairman Dr. Coker reviewed and explained the reasons for the changes and additions to this policy.

Discussion involved:

- Distinguishing the difference between an annual plan and a report.

6. BOARD POLICY 2.18, DATA DASHBOARD

Vice-Chairman Dr. Coker requested Corey Wright, Assistant Superintendent of Accountability and Assessment, to explain the reasons for the changes and additions to this policy.

Vice-Chairman Dr. Coker shared additional information about what Mr. Wright provided.

7. BOARD POLICY 2.20, PROFESSIONAL DEVELOPMENT AND STANDARDS FOR CERTIFICATED PERSONNEL

Vice-Chairman Dr. Coker reviewed and explained the reasons for the changes and additions to this policy.

8. BOARD POLICY 2.21, PROFESSIONAL DEVELOPMENT INSERVICE FOR NON-INSTRUCTIONAL PERSONNEL

Vice-Chairman Dr. Coker reviewed and explained the reasons for the changes and additions to this policy.

9. BOARD POLICY 2.22, BOARD MEMBER REQUEST FOR INFORMATION

Vice-Chairman Dr. Coker reviewed and explained the reasons for the changes and additions to this policy.

10. BOARD POLICY 2.26, BOARD MEETING PROTOCOL AND FORMAT

Vice-Chairman Dr. Coker reviewed and explained the reasons for the changes and additions to this policy.

Discussion involved:

- Board Members attending a Board Member to Board Member Meeting and not being able to speak.
    - It has to do with the way the meeting is noticed.
    - A request made to Mr. Poole to do research about how the meeting notice could be done.
    - Suggestions made regarding how a Board Member to Board Member Meeting can be noticed.
- What meetings the public can make public comment. Sunshine Law explained.
- Brief discussion about possibly having some meetings in the evening which could accommodate the public.
- Inquiry about live-streaming the meetings.
- Concern about hard times being set for meetings. Suggestions were being considered.
- Brief discussion about elected officials commenting at the meetings.

11. BOARD POLICY 2.32, SCHOOL ADVISORY COUNCIL

Vice-Chairman Dr. Coker reviewed and explained the reasons for the changes and additions to this policy.

12. BOARD POLICY 2.34, DISTRICT STUDENT GOVERNMENT ASSOCIATION

Vice-Chairman Dr. Coker reviewed and explained the reasons for the changes and additions to this policy.

13. BOARD POLICY 2.35, BOARD COMMITTEES

Vice-Chairman Dr. Coker reviewed and explained the reasons for the changes and additions to this policy.

14. BOARD POLICY 7.70, PURCHASING

Mr. McDuffie reviewed and explained the reasons for the changes and additions to this policy.

Board Member Joyce departed at 10:42 a.m.

Vice-Chairman Dr. Coker inquired if the changes and additions would assist with the feedback that has been received about the District's processes. Mr. McDuffie confirmed that it would.

Board Member Andersen shared information about the conversations she had had in the past with regards to the Purchasing Department and the processes. She also mentioned about the size of the policy and suggested that the Board Members take time to read over it.

Chairman Willie inquired who the expert would be regarding the policy. Mr. McDuffie stated that Terrence Wright, Director of Purchasing is the expert. With regards to the changes and additions to the policy, Mr. McDuffie and the Office of General Counsel are the experts.

15. BOARD POLICY 8.41, USE AND CARE OF DRIVER EDUCATION CARS

Mr. McDuffie reviewed and explained the reasons for the changes and additions to this policy.

Vice-Chairman Dr. Coker mentioned about schools not having a garage for vehicles to be parked in. They have fenced-in areas.

16. BOARD POLICY 2.38, AUDIT ADVISORY COMMITTEE

No discussion.

Adjournment

1. ADJOURNMENT

The meeting was adjourned at 10:51 a.m.

GC

Superintendent

Chairman