



Meeting Minutes Duval County Public Schools

June 21, 2022, Agenda Committee Meeting

Mr. Darryl Willie, Chairman
Dr. Kelly Coker, Vice-Chairman
Ms. Elizabeth Andersen
Ms. Lori Hershey
Mr. Warren A. Jones
Ms. Charlotte D. Joyce
Ms. Cindy Pearson
Dr. Diana Greene, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: All Board Members were present except Vice-Chairman, Dr. Kelly Coker. Dr. Diana Greene, Superintendent, and Mr. Ray Poole, Office of General Counsel, were also present.

Call Meeting to Order

This meeting was called to order at 9:05 a.m.

Items to be Discussed

1. DRAFT AGENDA REVIEW - JULY 11, 2022

Board Member Elizabeth Andersen arrived at 9:07 a.m.

2022-2023 DISTRICT ASSESSMENT CALENDAR

Dr. Diana Greene, Superintendent; Corey Wright, Assistant Superintendent, Accountability & Assessment, Jim Culbert, Chief Officer, Technology Services and Vicki Schultz, Assistant Superintendent, Human Resources joined in the discussion on the following:

- Dr. Greene and Mr. Wright advised there would be a decrease in district-based testing. However, there are 2 new testing administrations for a total of 3 for state testing.
- Mr. Culbert stated that currently the ratio for laptops is 1:1 for 4th & 5th grade and 1.75:1 for PK-3rd grade. Student interns are now in the schools working on cleaning computers and preparing for next school year.
- Dr. Greene and Ms. Schultz advised that the teacher accountability may be paused, but school grade assignments and Duval Teachers United (DTU) evaluation portions will continue. A decision between the district and DTU as to what measures will be used has been agreed upon and a chart will be provided to show how the evaluations will be conducted by subject. There will be virtual meetings, videos, live sessions and charts that will be provided for teachers to advise about the process.

UNITED WAY FULL SERVICE SCHOOLS AGREEMENT 2022-23

Dr. Greene, and Katrina Taylor, Director, Full Service Schools joined in the discussion on the following:

- The law requires the District to work with a third party for mental health services, which is why the Memorandum of Understanding (MOU) was created by United Way. The MOU only covers services up to 6 months or 26 sessions as United Way is not a long-term provider. Those needing services beyond that time will be referred out.
- Tier-Based services were explained, including Trust Based Relational Intervention (TBRI) Services (commonly referred to as Trauma Informed Care), which all staff are trained in. These services are not only for students, but staff as well.
- All high schools for School Year 2022-2023 will have a dedicated therapist.
- Funding for therapists was explained, including Medicaid funding. Board Member Andersen expressed her concern about Medicaid funding and its lack of ability to pay a master's degree salary for therapists who have a master's degree. She stated that their rates have not increased in more than 20 years, and she believes this will continue to be an issue with vacancies.
- A request was made by Board Member Andersen to meet with Kid's Hope Alliance in August to get an update. She also requested to know who is assigned where, if they were changed, and why, and the rationale for changes to assignment and copies of the survey data for each of the providers.

APPROVAL OF FLDOE MENTAL HEALTH ALLOCATION PLAN 2022-23

Dr. Greene and Ms. Taylor Director, Full Service Schools joined in the discussion on the following:

- The screening process, which usually takes place within the first 90 days of the school year, was explained. It is provided by a national provider, Behavioral Intervention Monitoring System (BIMS). The screening includes the students' behavior, emotional state, as well as academics. This is required by the state.
- The parental notification and parental opt-out processes were explained.
- It was advised that the Dean of the school or Counselor would make the decision to refer a student for services. Board Member Andersen stated she is not comfortable with this decision being made by the Dean as she feels that having someone with some mental health training would aid in getting the students back on track. It was stated that all Deans have been through training as to what steps are needed.
- Ms. Taylor advised that the state assessment plan for the school year 2022-2023 is still under review and she expects minor changes to take place and those updates will be provided to the district once received.

INSTRUCTURE (CANVAS)

Dr. Greene joined in the discussion on the following:

- It was advised this is not a new vendor.
- The Gap analysis descriptions were explained.

JACKSONVILLE TEACHER RESIDENCY PROGRAM

Dr. Greene and Paula Renfro, Chief Officer, Academic Services joined in the discussion on the following:

- It was advised that the majority of the teachers stay with the district.
- This program is currently only available through University of North Florida (UNF).
- Several attempts have been made to reach out to Edward Waters College, but have been unsuccessful as the contact person changes often.
- Ms. Renfro states it is very successful in filling vacancies. There is data to support their positions and professional development.

APPROVAL OF THE AGREEMENT WITH CURRICULUM ASSOCIATES FOR I-READY READING AND MATHEMATICS BLENDED LEARNING PROGRAM

Dr. Greene joined in the discussion on the following:

- The district is meeting with curriculum representatives to show how their product aligns with the district's standards.
- Data will be shown this year to see if it aligns and, therefore, this could be the last year for this product.
- This product is one where the less you purchase, the more the cost.
- Previously, the district had K-8th grade, now it is only 1st - 2nd grade.
- Changes may also occur due to user fatigue.

APPROVAL OF AGREEMENT WITH CITY YEAR 2022-2023

Dr. Greene joined in the discussion on the following:

- This item has been moved more to elementary schools to align more with the strategic plan. It has been very successful and helpful in our schools.
- There was a request for a list of what services are offered at what schools and how this data is tracked and compared to the list provided by FLDOE.

COMMUNITIES IN SCHOOLS STUDENT ENRICHMENT PROGRAM

- A request was made for a list of what is provided in communities in schools and the costs of each.

REVISIONS TO THE 2022-2023 CODE OF STUDENT CONDUCT

Dr. Greene, Scott Schneider, Chief Officer of Schools, and Jackie Simmons, Executive Director, Student Discipline & Support Services joined in the discussion on the following:

- Linear and progressive interventions were explained.
- Concerns were expressed regarding student conduct being under-reported and the reduction of student expulsion hearings. It is felt that behavioral issues must be a big part of supporting teachers. Dr. Greene advised that the reduction in expulsion hearings may be from schools being able to immediately place students at alternative sites. Discipline numbers are reviewed every month by Mr. Simmons to ensure proper reporting is taking place.
- Interventions and remediation at alternative sites were discussed. Follow-up on students that had challenges at the alternative sites and possible contracts with students were explained.
- Parents who have expressed concerns are immediately invited to participate in the revisions of the code of conduct.
- Dates of task force meetings and who attended were provided.

INTER-AGENCY AGREEMENT WITH AMIKids JACKSONVILLE INC 2022-2023

AMIKids SCHOOL-BASED PROGRAM 2022-2023

Dr. Greene and Mr. Schneider joined in the discussion on the following:

- The Inter-Agency Agreement with AMIKids was explained to be a residential program that is court ordered.
- AMIKids School-Based program is a separate school-based program for single-gender middle school males located at St. Clare Evans. This program provides transportation to their facility for the students.
- Students are typically assigned no less than 90 days and these programs are funded by the state.
- Department of Juvenile Justice (DJJ) students are served at the Beach Boulevard location.
- Board Member Jones recommended for the Board Members to tour the Beach Boulevard facility if they have not already done so. He stated that the facility is doing a great job of keeping students out

of the prison system.

INTER-AGENCY AGREEMENT WITH PACE CENTER FOR GIRLS 2022-2023

Dr. Greene and Mr. Simmons joined in the discussion on the following:

- An explanation was provided on how students are assigned to PACE.
- Mr. Simmons advised that there is a very low percentage of students being court-ordered to PACE.

EDGENUITY CURRICULUM FOR VIRTUAL PROGRAMS

Dr. Greene and Mr. Wright joined in the discussion on the following:

- The professional development budget had increased due to the increase in teachers.
- 200 students had previously been served, now it is at 1,000.
- Mr. Wright stated that funding sources would be updated.

APPROVAL OF THE AGREEMENT WITH WATERFORD FOR READING ACADEMY, MATH, AND SCIENCE BLENDED LEARNING PROGRAMS AND PROFESSIONAL SERVICES (KINDERGARTEN)

Dr. Greene joined in the discussion on the following:

- The financial cost amount would be corrected.
- This is a brand-new vendor and is one of the best supplemental plans for early learning and is why I-Ready is being re-evaluated.

PUBLIC HEARING AND VOTE: PROCEDURES TO DEVELOP LIBRARY MEDIA CENTER COLLECTIONS

Dr. Greene, Ms. Renfro, and Ray Poole, Office of General Counsel joined in the discussion on the following:

- Ms. Renfro explained the process for reviewing the materials and advised this would be for any materials after July 1, 2022 as that is the effective date of the law.
- Advised that the district has had a long standing process that is in alignment with House Bill 1467, and the parent review process has been in effect since the 1970's.
- Advised there may be a need for additional certified Media Specialists to meet this requirement, which will be a cost to the district.
- Mr. Poole will review what ramifications the teacher and district would have if unapproved materials were to be found.
- Board Member Hershey advised that there is an opt-out policy for parents already in place if the parent does not wish for their student to read certain materials.
- Ms. Renfro explained the process of reviewing materials listed at the school.
- Dr. Greene explained the process of having materials reviewed.
- Ms. Renfro advised that Media Specialists would be receiving annual training on reviewing and removing materials.

APPROVAL OF THE PURCHASE OF THE STATE ADOPTED TEXTBOOK FOR PROBABILITY & STATISTICS WITH APPLICATION HONORS

- Ms. Renfro confirmed that the state had approved this book.

REAPPOINTMENT OF SCHOOL-BASED ADMINISTRATORS

Dr. Greene joined in the discussion on the following:

- Request for when the reappointment list for principals will be received. Dr. Greene advised that the list would have been ready this week; however, there was a principal who had resigned to take a position out of state.
- Board Member Hershey publicly expressed her concern and disappointment with the district for publicly announcing and advertising on the news the placement of a principal prior to the Board

voting on it.

- Chairman Willie requested the procedure for this process. Dr. Greene advised that appointments of a principal are made many times prior to the Board voting on it and that the Board was informed of that decision prior to it being publicly announced.

APPROVAL OF SECOND CONTRACT AMENDMENT WITH ESS SOUTHEAST, LLC FOR SUBSTITUTE TEACHING SERVICES

Dr. Greene, Ms. Schultz, and Mr. Poole joined in the discussion on the following:

- Ms. Schultz explained that the amendment is to increase the hourly rate by \$1.50 an hour; however, this does not bring the rate up to \$15.00 per hour.
- A request was made to receive data on the fill rate. Ms. Schultz advised that it was 68% and that prior to the pandemic it was 90%.
- The hard to fill positions are analyzed each year and this particular year they were defined at Exceptional School Education (ESE) schools, turn around schools, and middle schools.
- Board Member Hershey stated she had received nothing but concerns from across the district about this company and wants to know if there is a penalty if the contract is pulled prior to 2024. Mr. Poole will review the contract regarding any penalties.
- Ms. Schultz stated that there is a monthly report card completed by principals and the end of year showed acceptable grades and that the hourly rate was \$12.00 during the pandemic.
- Board Member Andersen stated that it would be frustrating if she received complaints from principals regarding their service and then found out that the principal gave an 'A' rating.

MINIMUM QUALIFICATIONS - EXECUTIVE DIRECTOR, ACCELERATION PROGRAM & STUDENT SUPPORTS

Dr. Greene joined in the discussion on the following:

- Concern was expressed by Board Member Pearson about the reclassification of this position and the additional 5 areas that it will manage. Her concern is to not let the acceleration program get lost among the other areas of concern.
- The job summary will be reviewed, as it is not only for acceleration only.
- Dr. Greene assured that the accelerated programs will not be lost.

APPROVAL OF THE FLORIDA EDUCATION EQUITY ACT UPDATE

Dr. Greene and Ms. Schultz joined in the discussion on the following:

- Dr. Greene advised that there are a number of departments that are required to be reported on and provide information to meet the requirements of the law. Ms. Schultz went into detail as to what is provided and gave examples.

ACTIVATION REVISION NO 1 APPROVAL - 500 CLASSROOM PROJECT

Dr. Greene and Mr. Culbert joined in the discussion on the following:

- Jim Culbert explained the budget increase was due to individual drawings being required for items by code enforcement.

NEW SOUTHSIDE ESTATES ELEMENTARY SCHOOL - SELECTION OF THE CONSTRUCTION MANAGEMENT AT RISK FIRM - RFQ NO. 14-22/LM

Dr. Greene and Paul Soares, Assistant Superintendent, Chief Operations joined in the discussion on the following:

- Appreciation was expressed by Board Member Pearson to Byron Page, Executive Director of Design and Construction Services and Dr. Greene for their continued interactions with the community.
- Board Member Pearson also expressed concerns that were voiced by the Sales Surtax Committee Members at their meeting last week regarding the firms being awarded construction contracts for not

doing their due-diligence to hire local subcontractors.

- Mr. Soares provided an explanation of the Office of Economic Opportunities (OEO) Program on small businesses' process.
 - The companies that receive a construction contract is requested to provide documentation as to who submitted bids and to get additional bids to ensure the possibility of lower pricing.
 - He states that the process required to submit bidding is very time-consuming and costly.

PUBLIC HEARING AND VOTE: REVISIONS TO CHAPTER 2 BOARD POLICIES

Mr. Poole joined in the discussion on the following:

- In an effort of full transparency to the Board and the public, Board Member Pearson stated in parliamentary procedures there is an option to "suspend the rules and take up" and read the definition of the option:
 - Following the Approval of the Agenda, she intended to make this motion to suspend the rules and take up Item #62 Public Hearing and Vote: Revisions to Chapter 2 Board Policies.
 - If the Board passes the motion by a 2/3 vote it would then move the item up on the agenda after approval of the agenda and, if passed, would govern public comment for the remainder of the meeting and would become effective immediately.
- Board Member Pearson expressed that she is grieved that people come to speak and then they are not able to stay until 11:00pm or midnight or later and the Board does not get to hear from them.
- Board Member Hershey expressed appreciation to Board Member Pearson for advising the Board of her intentions and stated that the Florida School Board Association (FSBA) and the City Council propose language regarding people addressing items on the agenda and limiting time for items not on the agenda.
- New speaker cards were discussed.

PUBLIC HEARING AND VOTE: REVISIONS TO CHAPTER 3 BOARD POLICIES

Dr. Greene joined in the discussion on the following:

- Clarification on Policy 3.41, paragraph 4 guidelines was given by Dr. Greene.

PUBLIC HEARING AND VOTE: REVISIONS TO CHAPTER 5 BOARD POLICIES

Mr. Poole joined in the discussion on the following:

- Advised that it could be problematic prohibiting during the school day, especially at the lunch time break.
- A request was made to limit protest time from bell to bell. Administrative personnel have noted that they do not have staff on duty to assist before and after school.
- Streamlining the policy and providing First Amendment rights was encouraged.
- Providing students with other means of communicating their concerns was also encouraged.
- It was also suggested to leave the final say with each school administrator so they can properly prepare for the event.

PUBLIC HEARING AND VOTE: PARENTAL NOTIFICATION OF CHANGE IN SUPPORT SERVICES PROCEDURES

Dr. Greene and Sonita Young, Chief of Staff joined in the discussion on the following:

- Notification by focus account or by mail was explained as having documentation to ensure proper notification.
- It was stated that Board Members are not comfortable with a phone call or letter home to parents from students as this does not show written documentation and/or does not confirm that parent received the letter.
- Differences between an individual Education Plan (IEP) and a change in services were explained. IEP requires parents' signature, and change of services does not necessarily require a signature.

- It was stated that students are encouraged to discuss issues with their parents and it was suggested the student sign off stating that they requested the information and are aware this information will go out to the parents.
- A tier list of all the different pieces that may qualify for the parent to be notified was requested.

Board Member Elizabeth Andersen left at 12:50 p.m.

PUBLIC HEARING AND VOTE: REVISIONS TO CHAPTER 4 BOARD POLICIES:

Dr. Greene joined in the discussion on the following:

- A request for Policy 4.20(6) - book selections to be searchable on the schools' website. Classroom libraries are not logged as they come from a variety of places and could be at different grade levels.

Public Comment

There was no public comment.

Adjournment

1. ADJOURNMENT

The meeting was adjourned at 12:56 p.m.

CRH

Superintendent

Chairman