



Meeting Minutes Duval County Public Schools

December 13, 2022, Agenda Committee Meeting

Dr. Kelly Coker, Chairman
Ms. Cindy Pearson, Vice-Chairman
Ms. April A. Carney
Ms. Lori Hershey
Mr. Warren A. Jones
Ms. Charlotte D. Joyce
Mr. Darryl Willie
Dr. Diana Greene, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: All Board Members were present. Dr. Diana Greene, Superintendent, and Mr. Ray Poole, Office of General Counsel, were also present.

Call Meeting to Order

The meeting was called to order at 9:30 a.m.

Items to be Discussed

1. DRAFT AGENDA REVIEW - JANUARY 9, 2023

PUBLIC HEARING AND VOTE: MODIFICATIONS TO THE 2022-2023 STUDENT PROGRESSION PLAN

Dr. Diana Greene, Superintendent, and Corey Wright, Assistant Superintendent, Accountability & Assessment joined in the discussion on the following:

- Changes and/or amendments to the plan were explained.
- Parental Notifications - Opt-Out form languages.

APPROVAL OF REVISION TO DISTRICT CALENDARS FOR THE 2023-2024 AND 2024-2025 SCHOOL YEARS

Dr. Diana Greene and Corey Wright joined in the discussion on the following:

- Weather days.
- Early dismissal for Elementary and Middle Schools for the last week of school.
- Payroll calendar.

AGREEMENT WITH UNIVERSITY OF NORTH FLORIDA ARENA FOR 2023 COMMENCEMENT CEREMONIES

AGREEMENT WITH VYSTAR VETERANS MEMORIAL ARENA FOR 2023 COMMENCEMENT CEREMONIES

Dr. Diana Greene and Corey Wright joined in the discussion on the following:

- The explanation of why commencement dates are not released earlier is due to the fiscal year of

facilities.

- Timeline of contracts.

APPROVAL OF EDUCATIONAL PARTNERS INTERNATIONAL CONTRACT AMENDMENT

Dr. Diana Greene and Victoria Schultz, Assistant Superintendent, Human Resources joined in the discussion on the following:

- Health Care and Retirement benefits are not provided by the district under this contract.
- A request as to where teachers in this program are placed.
- Process for teachers to return once contract is completed.

MINIMUM QUALIFICATIONS - EXECUTIVE DIRECTOR, FLORIDA SCHOOL RETIREE BENEFITS CONSORTIUM

Dr. Diana Greene and Michelle Begley, Chief Financial Officer joined in the discussion on the following:

- Purpose of filling this role.
- Duval County is the Fiscal Agent and has the financial responsibility for this position.

MONTHLY FINANCIAL STATEMENTS - OCTOBER 2022

Michelle Begley joined in the discussion on the following:

- The increase in capital project funds was explained.

MICROSOFT UNIFIED SUPPORT SERVICES RENEWAL

Dr. Diana Greene joined in the discussion on the following:

- Funding.
- A request for items that have been paid by ESSER funds was made.

IT ASSET DISPOSITION PROGRAM AND LAPTOP SALE

Dr. Diana Greene and Jim Culbert, Chief Officer, Technology Services joined in the discussion on the following:

- Revenue from the sale of laptops and how it is used.

DECLARE WEST JACKSONVILLE ELEMENTARY NO. 143, LOCATED AT 2115 COMMONWEALTH AVENUE AS SURPLUS PROPERTY UNSUITABLE AND UNNECESSARY FOR EDUCATIONAL PURPOSES

Dr. Diana Greene and Paul Soares, Assistant Superintendent, Chief Operations joined in the discussion on the following:

- Proposal and contractual specifications.
- Ongoing communications with Office of General Counsel.
- Cautions on giving away property.

ACQUIRE THE PROPERTY AT 13401 LANIER ROAD FOR THE PURPOSE OF ALLOWING FOR THE CO-LOCATION OF THE NEW LOUIS SHEFFIELD ELEMENTARY NO 242 ADJACENT TO THE EXISTING SCHOOL

Paul Soares joined in the discussion on the following:

- The current owners of this property approached the Duval County School Board in regards to the sale of this property.

PREQUALIFICATION OF CONSTRUCTION CONTRACTORS FOR EDUCATIONAL PROJECTS

Dr. Diana Greene and Terrence Wright, Director, Purchasing Administration joined in the discussion of the following:

- Qualifications and process for Office of Economic Opportunity (OEO) contractor.

PERIODIC REPORT OF SUBSTANTIAL COMPLETIONS AND FINAL INSPECTIONS OF MAJOR MAINTENANCE AND MINOR CAPITAL PROJECTS UNDER \$1,000,000

Dr. Diana Greene joined in the discussion on the following:

- Riverside High School Astro turf improvements completion process.

SECOND AMENDMENT TO CONSTRUCTION MANAGEMENT AGENT/OWNER'S REPRESENTATIVE SERVICES - AWARD OF PROFESSIONAL SERVICES CONSULTANT - RFQ NO. 11-21/TW

Dr. Diana Greene joined in the discussion on the following:

- Cost increase
- The number of staff/scope/projects will be a bring back.
- Consulting and Project Managers roles.
- Terms of these positions.

RENOVATIONS, CLASSROOM ADDITIONS AND MULTI-SYSTEM CAPITAL RENEWAL PROJECT AT MANDARIN SENIOR HIGH SCHOOL #260 - SELECTION OF THE CONSTRUCTION MANAGEMENT AT RISK FIRM - RFQ NO. 14-23/TW

RENOVATIONS, CLASSROOM ADDITIONS AND MULTI-SYSTEM CAPITAL RENEWAL PROJECT AT DUNCAN U. FLETCHER HIGH SCHOOL #223 - SELECTION OF THE CONSTRUCTION MANAGEMENT AT RISK FIRM - RFQ NO. 14-23/TW

Dr. Diana Greene joined in the discussion on the following:

- A request to add to the recommendation "not to exceed."
- Score values were explained.

RENOVATIONS, CLASSROOM ADDITIONS AND MULTI-SYSTEM CAPITAL RENEWAL PROJECT AT WESTIDE MIDDLE SCHOOL #207 - AWARD OF DESIGN SERVICES PROFESSIONAL CONSULTANT - PROJECT RFQ NO. 07-23/LM

RENOVATIONS, CLASSROOM ADDITIONS AND MULTI-SYSTEM CAPITAL RENEWAL PROJECT AT MANDARIN HIGH SCHOOL #260 - AWARD OF DESIGN SERVICES PROFESSIONAL CONSULTANT - PROJECT RFQ NO. 06-23/TW

RENOVATIONS, CLASSROOM ADDITIONS AND MULTI-SYSTEM CAPITAL RENEWAL PROJECT AT DUNCAN U. FLETCHER HIGH SCHOOL #223 - AWARD OF DESIGN SERVICES PROFESSIONAL CONSULTANT - PROJECT RFQ NO. 06-23/TW

Dr. Diana Greene and Paul Soares joined in the discussion on the following:

- A request to add to the recommendation "not to exceed."
- Final amount clarification. The item is still in the negotiation process and may be pulled if it is not agreed.

CONTRACT LABOR - KITCHEN EQUIPMENT/ITB-021 - 23/LM CONTRACT AWARD

Dr. Diana Greene and Paul Soares joined in the discussion on the following:

- No relation to Chairman Kelly Coker.
- Variety of work/dollar amounts.
- Federally funded.
- A request to have the item brought to the board for annual approval.

SALE OF SURPLUS REAL PROPERTY - 11231 PHILIPS INDUSTRIAL BLVD., EAST: PURCHASE AND SALE AGREEMENT

Dr. Diana Greene joined in the discussion on the following:

- Proceeds will be placed in the capital project fund.

2022-2023 DRIVER EDUCATION SAFETY TRUST FUND AGREEMENT (REIMBURSABLE GRANT)

Dr. Diana Greene joined in the discussion on the following:

- Grant provides for making the course available outside the normal school day.

Public Comment

NONE

Adjournment

1. ADJOURNMENT

The meeting was adjourned at 10:56 a.m.

CRH

Superintendent

Chairman