



# Meeting Minutes Duval County Public Schools

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## March 21, 2023, Agenda Committee Meeting

Dr. Kelly Coker, Chairman  
Ms. Cindy Pearson, Vice-Chairman  
Ms. April A. Carney  
Ms. Lori Hershey  
Mr. Warren A. Jones  
Ms. Charlotte D. Joyce  
Mr. Darryl Willie  
Dr. Diana Greene, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: All Board Members were present except for Board Member Lori Hershey. Dr. Diana Greene, Superintendent, and Mr. Ray Poole, Office of General Counsel, were also present.

### Call Meeting to Order

The meeting was called to order at 9:28 a.m.

#### 1. APPROVAL OF BOARD MEMBERS VIA INTERACTIVE VIDEO/TELEPHONE SYSTEMS

The approval of Board Member Charlotte D. Joyce to attend via interactive video/telephone systems was approved earlier today in the Board Workshop.

### Items to be Discussed

#### 1. DRAFT AGENDA REVIEW - APRIL 4, 2023

#### **CONTRACT RENEWAL FOR MEASUREMENT, INC. (GEAR UP, GRANT A)**

Dr. Greene joined in the discussion on the following:

- This contract evaluates the effectiveness of the grant and whether it meets its goals. Evaluation of the federal grant is required.
- The contract is paid through grant funding.
- Dr. Greene will follow-up with the percentage amount of totals.

#### **APPROVAL OF AGREEMENT WITH READ USA, INC.**

Dr. Greene and Paula Renfro, Chief Officer, Academic Services, joined in the discussion on the following:

- A list of approved books is provided during the book fair. Substitute titles will not be on the list.
- How parents are contacted during the summer and what type of information they are provided.
- A request for data to track who is utilizing the services during the summer. It was stated this program is geared towards building a home library and engaging parents.

- Funding this year is Title 4.
- Information is provided in 10 languages.
- Request for parents to choose 6-10 book options so there are additional item choices if books are sold out.
- Board Members are looking forward to working the book fairs and its positive impact on students. Requested dates for book fairs.

## **SECOND AMENDMENT TO THE CHARTER CONTRACT FOR SAN JOSE EARLY COLLEGE AT CECIL**

Dr. Greene joined in the discussion on the following:

- The request for additional grades is used to develop a feeder pattern for students.

## **APPROVAL OF CONTRACT AMENDMENT WITH TPG CULTURAL EXCHANGE, LLC.**

Dr. Greene joined in the discussion on the following:

- The finances of the item were explained.
- Interesting program for recruiting.
- The district does not assist with obtaining visas.
- Lobbying opportunity at the federal level for teachers to be classified as essential workers.
- Request for all types of teacher recruitment efforts and costs. Workshop for item to inform the community was expressed.

## **ADOPTION OF BUDGET RESOLUTIONS - FEBRUARY 2023**

Dr. Greene and Michelle Begley, Chief Financial Officer, joined in the discussion on the following:

- This item is a regular agenda item that is required by statute. Any amendment to the approved budget must be brought back before the board for approval. A link is provided in the item for details and once approved by the board, the link is activated.

## **ADDITIONAL SERVICES - INDEPENDENT AUDITING SERVICES**

Dr. Greene and Mrs. Begley joined in the discussion on the following:

- The contract is for internal audits of schools and their internal funding. Additional assistance from the district is required to provide information to the auditing firm and to make the schools aware.
- A request for a cost analysis of what it would cost to have these services done internally, verses outsourcing.
- The annual cost of the vacant salary positions for the director and 2 staff auditors is approximately \$241,000 for salary and benefits. Analysis will be sent to the board.
- A reminder was made that the schools are operating blindly until these audits are caught up and the principals are held responsible.

## **AGREEMENT WITH CENTEGIX, LLC**

Dr. Greene joined in the discussion on the following:

- Why we are moving away from the Raptor application was explained. Raptor did not send out an alarm. This product will send an alarm and there is no delayed time.
- This agreement costs more, but will provide better service and ensure we are doing everything we can to keep the students and staff safe.
- Some funding for this product is received from the Department of Education (DOE).
- This is a transferrable service.

## **PROOFPOINT**

Dr. Greene and Jim Culbert, Chief Officer, Technology Services, joined in the discussion on the following:

- The increase in expense of this item was explained. Adding all students and additional features that

cover administration.

**PURCHASE, INSTALLATION, CONFIGURATION, AND MAINTNENACE OF UNINTERRUPTIBLE POWER SUPPLY (UPS) BATTERY BACKUP**

Dr. Greene joined in the discussion on the following:

- This is a required item, and is not controversial.
- Delegation to Superintendent.

**CYBERSECURITY LICENSES**

Dr. Greene joined in the discussion on the following:

- Delegation to Superintendent.
- This item was discussed at the recent Shade meeting.

**AUDIO VISUAL EQUIPMENT AND SUPPLICE DISCOUNT BID**

Dr. Green and Mr. Culbert joined in the discussion on the following:

- This item is transferrable.
- All schools will have this equipment.
- Breakdown of financial impact and funding was requested.
- This is the entire audio visual bid.
- Maintenance.

**APPROVE SITE ACCESS AGREEMENT WITH THE FLORIDA DEPARTMENT OF ENVIRONMENT SERVICES AT ALDEN ROAD EXCVEPTIONAL STUDENT CENTER NO 252**

Dr. Greene and Paul Soares, Assistant Superintendent, Chief Operations, joined in the discussion on the following:

- The cause of the contamination was due to the fire academy located next door.
- Currently in the preliminary plan stages being handled by the FDEP, Mr. Soares will look into what the schedule will be.
- Liability will lie with the original offender.

**PREQUALIFICATIONS OF CONSTRUCTION CONTRACTORS FOR EDUCATIONAL PROJECTS**

- Appreciation to Office of Economic Opportunity contractors for these projects was expressed.

**SELECTION AND AWARD OF DESIGN SERVICES PROFESSIONAL CONSULTANT - NEW K-5 PROTOTYPE ENGLEWOOD ELEMENTARY SCHOOL - RFQ NO. 09-21/TW - PROJECT NO. C-91750**

**SELECTION AND AWARD OF DESIGN SERVICES PROFESSIONAL CONSULTANT - NEW K-5 PROTOTYPE AT PICKETT ELEMENTARY SCHOOL - RFQ NO. 09-21/TW - PROJECT NO. C-91730**

**SELECTION AND AWARD OF CONSTRUCTION MANAGEMENT AT RISK AGREEMENT FOR NEW K-5 PROTOTYPE ENGLEWOOD ELEMENTARY SCHOOL - RFQ NO. 017-23/LM - PROJECT NO. C-91750**

**SELECTION AND AWARD OF CONSTRUCTION MANAGEMENT AT RISK AGREEMENT FOR NEW K-5 PROTOTYPE PICKETT ELEMENTARY SCHOOL - RFQ NO. 17-23/LM - PROJECT NO. C-91730**

**AWARD OF CONSTRUCTION MANAGEMENT AT RISK AGREEMENT FOR RENOVATIONS AT R.L. BROWN GIFTED AND TALENTED - RFQ - NO. 15-23/LM - PROJECT NO. P-89150**

**AWARD OF CONSTRUCTION MANAGEMENT AT RISK AGREEMENT FOR NEW K-5 PROTOTYPE LOUIS S. SHEFFIELD ELEMENTARY SCHOOL - RFQ NO. 16-23/LM - PROJECT NO. C-91740**

**AWARD OF DESIGN SERVICES PROFESSIONAL CONSULTANT - NEW K-5 PROTOTYPE SPRING PARK ELEMENTARY SCHOOL - RFQ NO. 06-22/TW - PROJECT NO. P-91720**

**AWARD OF DESIGN SERVICES PROFESSIONAL CONSULTANT - NEW K-5 PROTOTYPE LOUIS S. SHEFFIELD ELEMENTARY SCHOOL - RFQ NO. 06-22/TW - PROJECT NO. P-91740**

**SELECTION AND AWARD OF CONSTRUCTION MANAGEMENT AT RISK AGREEMENT FOR NEW K-5 PROTOTYPE SPRING PARK ELEMENTARY SCHOOL - RFQ - NO. 16-23/LM - PROJECT NO. C- 91720**

Mr. Soares joined in the discussion on the following:

- The architecture firm will complete all sub contractual designs.
- Cost per square foot is shown by reviewing previous projects using the same prototypes. There is a benefit in reusing prototypes. There are exceptions when there is a reuse need involved.
- Use of prototypes will still have costs for customization for site, elevation, etc.
- Relocation for on-site re-builds was explained.
- Schools for hurricane shelters.

**RENEWAL OF THE CUSTODIAL SERVICES MANAGEMENT CONTRACT**

Dr. Greene and Mr. Soares joined in the discussion on the following:

- Competitive bidding.

**APPROVAL STORMWATER CREDITS PURCHASE AGREEMENT WITH THE CITY OF JACKSONVILLE**

Dr. Greene and Mr. Soares joined in the discussion on the following:

- What the credit consists of and how it is calculated.
- The City of Jacksonville provided credit for the Riverside project.
- Will continue to ask the City for credit on upcoming projects.
- This is a one-time cost.
- NFL Grant was received for Englewood, but not for Riverside.

*The meeting was recessed at 11:00 a.m.*

*The meeting reconvened at 11:12 a.m.*

**Public Comment**

No Public Comments

**Adjournment**

**1. ADJOURNMENT**

The meeting was adjourned at 11:12 a.m.

CRH

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Superintendent

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Chairman