

May 4, 2023, Member to Member Meeting

Dr. Kelly Coker, Chairman
Ms. Cindy Pearson, Vice-Chairman
Ms. April A. Carney
Ms. Lori Hershey
Mr. Warren A. Jones
Ms. Charlotte D. Joyce
Mr. Darryl Willie
Dr. Diana Greene, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: All Board Members were present except Board Members Lori Hershey, Warren A. Jones, Darryl Willie and Vice-Chairman Cindy Pearson. Dr. Diana Greene, Superintendent, and Mr. Ray Poole, Office of General Counsel, were not present.

Call Meeting to Order

The meeting was called to order at 1:25 p.m.

Items to be Discussed

1. AUDIT ADVISORY COMMITTEE AND DUVAL COUNTY SCHOOL BOARD JOINT MEETING

Chairman Dr. Kelly Coker and Board Member Charlotte D. Joyce met to discuss the logistics of the upcoming joint meeting between the Audit Advisory Committee (AAC) and the Duval County School Board (DCSB). Lenia Blades, Internal Board Auditor, and Board Member April A. Carney joined in the meeting. The discussion included the following:

- Meeting logistics and what has already been completed.
- Which Board Office Staff will handle the meeting and who will stay in the Board Office.
- The AAC member that will not be present.
- Board Member Joyce will assist the AAC Chair to ensure smooth flow of the meeting.
- The end time changed for the joint meeting from 2:00 p.m. to 1:00 p.m.
- The meeting is to present the work of the AAC that has already been done.
- The current timeline for the draft agenda was based upon the time allotted for the meeting.
- Ms. Blades shared a handout on the draft agenda and discussed each page (see attached).
- Chairman Dr. Coker requested that Board Member Joyce be allowed to lead the welcome and introductions.
- The AAC members being able to talk about what their experience has been like.
- Establishing of norms, to assist the AAC members with knowing how things should operate.
- Chairman Dr. Coker gave Board Member Joyce background information on the reason for the

meeting, such as making clear what can or cannot be done.

- A request was made to have Ray Poole, Office of General Counsel, at the meeting to ensure all ideas meet sunshine laws.
- AAC presenting on the work being done directly for the Board would be better done at a workshop.
- Concerns that if the AAC only presents at a Board Workshop, then the public might not know that the committee exists.
- Suggestions on when the AAC should present.
- Suggestions on the frequency of having joint meetings.
- Annual Renewal Forms to be signed.
- Live streaming of the AAC meetings is to be added as a topic of discussion.
- Compiling information for the AAC Chair report.
- Breakout sessions during the meeting are not allowed due to Sunshine Laws.
- Evaluation subcommittee tool and topics.
- Maximizing the benefits of the meeting.
- The Evaluation Subcommittee suggested topics on the evaluation tool.
- Brainstorming about future goals to set the direction for the AAC.
- The role of AAC and DCSB in achieving goals.
- Auditors coming under IBA being included in AAC member presentation.

Chairman Dr. Coker left at 2:03 p.m.

- Board Member Joyce and Paul Numbers, AAC Chair, will go through the objectives but Board Member Joyce inquired about being able to speak with Mr. Numbers before the meeting.
- Ms. Blades shared the communication would need to take place through her.
- Michelle Begley, Chief Officer, Financial, asked why the AAC chair could not communicate with Board Member Joyce.
- Request for OGC to clarify AAC communications with Board Members per Sunshine Laws.
- Board Member Joyce asked for clarification on current initiatives.
- Clarification on the role of AAC and DCSB in achieving goals.
- Ms. Blades requested to be made aware if times need to be adjusted for the different topics.
- District staff will be doing a quick overview to show how the Oversight Committee funds are allocated and how the language in the referendum reads.
- Mrs. Begley asked for clarity on the items that she would be presenting.
- Board Member Joyce shared that the AAC members did not know what they were being tasked with at the beginning.
- Interpretation of what oversight looks like.
- Mrs. Begley gave a brief summary of the budget breakdown and shared that the majority of the funds are salary and benefits and how things would be done to ensure funds are easily identified.
- Distribution explanation of funds and interpretation of what oversight looks like.
- What the AAC wants and how often they want to see the requested information.
- AAC Chair and Board Member Joyce will make closing statements at the joint meeting.
- Ms. Blades inquired if there was anything concerning the joint meeting that she needed to be aware of.

Adjournment

1. ADJOURNMENT

The meeting was adjourned at 2:23 p.m.

MA

Superintendent

Chairman