Meeting Minutes
# Duval County Public Schools

**May 29, 2024, Policy Handbook Review Committee**

Mr. Darryl Willie, Chairman
Ms. Charlotte D. Joyce, Vice-Chairman
Ms. April A. Carney
Dr. Kelly Coker
Dr. Lori Hershey
Mr. Warren A. Jones
Ms. Cindy Pearson
Dr. Dana Kriznar, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: All Board Members were present except Board Member Jones. Dr. Dana Kriznar, Superintendent, was also not in attendance. Mr. Ray Poole, Office of General Counsel, was present.

**Call Meeting to Order**

The meeting was called to order at 9:09 a.m.

**Items to be Discussed**

1. BOARD POLICY 6.80 PROFESSIONAL ETHICS

Cami Sams, Executive Director, Office of Policy and Compliance, and Vicki Schultz, Assistant Superintendent of Human Resource explained the changes to the policy.

Discussion involved:

- Push back from Duval Teachers United (DTU) with regard to putting the language in the contract. It will be in policy, and does not need to be in the contracts. Conversation will continue later.
- Sexual misconduct is reported to an employee's superior or Professional Standards immediately.
- Electronic submittal allows for same day notification to the state.
- A self-report is also done by someone who has knowledge of an allegation.
- Consequences for not self-reporting.
- Reporting anonymously.
- Mandatory reporting. Superintendent's responsibility.
- Egregious acts need to be placed on the agenda immediately.
- Option to resign instead of terminating an employee.
- Difference between allegation and actual act.
- Information shared that can prevent or block an employee from being hired in other schools in-state or out-of-state to protect all children.
- If state statute is violated, employee should not be able to resign.
- Those who commit egregious acts should not be able to get their pension.

- Disqualifying offenses.
- Florida Retirement Services makes decisions regarding pension.
- Concern with DTU not wanting language in the contracts.
- Explanation as to what DTU shared about employee discipline.
- Steps in discipline process have been skipped before.
- The public needs to know that the Board intends to take action against an employee who has committed an egregious act.
- Board is creating policies that need to be reinforced.
- Consider having information in more than one area so that people can't say they didn't know.

2. BOARD POLICY 5.44 SCHOOL ATTENDANCE BOUNDARIES

Ms. Sams, Corey Wright, Chief of Staff, Erika Harding, Chief of Operations, and Sharwonda Peek, Assistant Superintendent of School Choice explained changes to the policy.

Discussion involved:

- There may be other policies that affect the Master Facility Plan (MFP).
- Items discussed at the March 11, 2024, Retreat.
- Duval Feeder Pattern Community Review Groups.
- The proposed list has caused confusion in the district and in the communities. People don't know what to do and are asking questions. This is going to hurt the district in the end.
- The 3rd party provided exactly what the district requested. Consolidation needs to take place. The process needs to be explained to the public.
- Transportation outside of boundary areas. It was stated that School Choice outside of the magnet area is currently the parent's responsibility.
- Magnet program's original purpose and plan.
- Request for desegregation language to be removed. What are the impacts if unitary status no longer met. This will be reviewed by legal counsel.
- ESE Transportation.
- Quadrant and grouping of schools.
- A request for a survey on why we are losing students. Additional request to learn why students are withdrawing from middle schools.
- Utilization percentages.
- Florida Inventory of School Houses (FISH) reports. Possible appeal process.
- Use versus design evaluation of schools.
- Traffic patterns.

3. BOARD POLICY 8.50 EDUCATIONAL FACILITIES PLANNING

Ms. Sams explained the change to the policy.

4. BOARD POLICY 8.53 CONSOLIDATION IMPACT REVIEW PROCESS

Ms. Sams explained the changes to the policy.

Discussion involved:

- Concerns were expressed to make sure changes do not conflict with other policies.
- Appreciation expressed for the work on this policy.

5. BOARD POLICY 9.30 USE OF FACILITIES AND GROUNDS

Ms. Sams explained the changes to the policy.

Discussion involved:
- Point of contract.
- Board Member notification of schools being used in their district.
- Automated system.
- Creation of a "How To" for newly elected officials.

6. BOARD POLICY 8.21 THREAT MANAGEMENT TEAM

Ms. Sams, and Tracy Sampson, District Threat Management Coordinator, explained the changes.

Discussion involved:
- Changes are specific to Florida to align with the Florida State Statutes. Additional changes are expected from the State.
- Interaction with the Code of Conduct.
- Pasco County has added a civility clause in their policy for parents to sign.
- Explanation of how the team functions regarding certain issues. Principals are responsible for selecting the team.
- Statute language for Superintendent's designee.

7. BOARD POLICY 9.66 SALES SURTAX COMMITTEE

Ms. Sams explained the changes and Mr. Poole, Office of General Counsel joined in the discussion on the following:
- A review of the request from the former Committee's Chair, Dr. Green regarding the creation of a resolution to the Governor about charter schools. Mr. Poole stated he advised the former Chair about what the committee could and could not do.
- Clarification of "independent committee."
- The functions of the committee and why it was created.
- Explanation of board policies versus committee's independent actions.
- Possible consideration of the committee to create subcommittees/ad hoc committees.
- A review of the attendance of committee members and those who are still interested in participating with the committee.
- Team for scrutiny of construction costs.

*Vice Chairman, Charlotte D. Joyce left at 12:30 p.m.*

- A request for a date in June for Mr. Poole to attend the meeting and give opinions.
- Re-formatting of the meetings, presentation and agenda to match the "Purpose" as stated in this policy.
- Ballot language.
- Legislative issues.
- It was stated there were no previous issues under the prior Chair, Hank Rogers.
- A request for the committee to review the consolidation once completed and give input into the

process.

**Adjournment**

1. ADJOURNMENT

**Motion:**
**That the Duval County School Board move to adjourn the meeting at 12:30 p.m.**

**Vote Results:**
**Motion:** April A. Carney
**Second:** Kelly Coker

**PASSED: 5 - 0**

**Aye:**
Darryl Willie
April A. Carney
Kelly Coker
Lori Hershey
Cindy Pearson

**Nay:**
None

GC

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Superintendent Chairman