



Meeting Minutes Duval County Public Schools

July 16, 2024 - Board Workshop

Mr. Darryl Willie, Chairman
Ms. Charlotte D. Joyce, Vice-Chairman
Ms. April A. Carney
Dr. Kelly Coker
Dr. Lori Hershey
Mr. Warren A. Jones
Ms. Cindy Pearson
Dr. Christopher Bernier, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: All Board Members were present except Dr. Kelly Coker and Dr. Lori Hershey. Dr. Christopher Bernier, Superintendent, and Mr. Ray Poole, Office of General Counsel, were also present.

Call Meeting to Order

The meeting was called to order at 9:07 a.m.

Items to be Discussed

1. PROFESSIONAL ETHICS POLICIES 6.80, 6.86

Dr. Christopher Bernier and Kyle Gavin, Office of General Counsel, joined in the discussion on the following:

- The need for a Professional Ethics Policy to include all employees and to be a separate policy was explained.
- Effects of off-duty conduct and the ability to serve in schools.
- Florida State Statutes were explained.
- Reporting requirements to both the immediate supervisor and the office of Professional Standards.
- The process and timeline for removal of employees was explained.
- Rights and due process of employees.
- Appreciation was expressed to Rita Mairs for the amazing work on these policies.
- A request to add the Department of Children and Families to the reporting process.
- Mr. Poole stated he will be handling the edits for this policy and will have it ready for a vote in September as it is a time certain vote item.
- The purchase of an electronic system to load all cases. Forms will be created and/or revised to show information taken, badge number, who completed the form, etc., and uploaded into the system.
- It will be the principal's responsibility to contact the Office of Professional Standards and obtain the reports for new hires.

- Training will be provided for principals to clarify changes. It will then be their responsibility to train and inform staff in their building.
- Superintendent requested immediate notification, not 24 hours.
- The process for who decides discipline and, in the event it cannot be agreed upon, the next step and review process was explained.
- Concerns were expressed regarding principals deciding the discipline as there are friendships made at the school level.
- The need for consistency regarding discipline.

2. ATTENDANCE BOUNDARIES POLICY 5.44

Dr. Bernier, Erika Harding, Assistant Superintendent, Chief Operations, and Corey Wright, Chief of Staff, joined in the discussion on the following;

- Florida Inventory of School Houses (FISH) report and district utilization numbers.
- It was requested that the school grade and school spirit be taken into effect.
- Clarification of FISH report numbers will guide review and evaluation of the school.
- The policy will be on September 3, 2024, Regular Board Meeting.

The meeting was recessed at 10:09 a.m.

The meeting was reconvened at 1:00 p.m.

3. BUDGET UPDATE

Ronald Fagan, Chief Financial Officer, presented a PowerPoint presentation Board Workshop Budget and Financial Update, July 16, 2024. He and Dr. Bernier joined in the discussion on the following:

- Executive Summary
- TRIM and Budget Approval
- The state impact of Family Empowerment Scholarship was up 46%. The district numbers are 6,609. 5,724 is family empowerment.
- Financial Overview.
- Projected fund balance.
- Transfer report.
- Financial Impact 2025-2026.
- State budget for education.
- Salaries, transportation and food services are the district's largest expenses.
- Importance of correct 7-day calculations.
- October Full-Time Equivalent (FTE). Need to ensure we are collecting 100% of the FTE.
- Fund Balance must be 3%.
- No additional cuts for 2024-2025.
- The process to recoup Elementary and Secondary Schools Emergency Relief (ESSER) funds not expended by Charter schools and timeline was explained.
- Master Facility Plan.
- Appreciation was expressed for the update.
- School sizes and school schedules and the effects on FTE.
- No current way to determine those who are claiming family empowerment scholarship while being enrolled in the district. It was recommended to address this in the legislative platform.
- Proximity zones.

4. ~~TECHNOLOGY UPDATE~~

5. GOVERNANCE

The following items were discussed:

- Chief Internal Board Auditor position. Board staff will set up interviews with 2 applicants. Scores will be tallied and brought back at the next workshop.
- MSL Contract for Auditing Services. They will conduct the certifications needed prior to September.
- A request for information on the opening of schools next month be placed on the district website.
- Focus Group Meetings.
- Board Member Travel.
- Upcoming changes to meeting dates.
- Appreciation was expressed to the vendors who were present today.

Adjournment

1. ADJOURNMENT

Motion:

That the Duval County School Board move to adjournment the meeting at 2:41 p.m.

Vote Results:

Motion: Cindy Pearson

Second: April A. Carney

PASSED: 5-0

Aye:

Darryl Willie
Charlotte D. Joyce
April A. Carney
Warren A. Jones
Cindy Pearson

Nay:

None

CRH

Superintendent

Chairman