



Meeting Minutes Duval County Public Schools

December 17, 2024, Agenda Committee Meeting

Ms. Charlotte D. Joyce, Chairman
Ms. April A. Carney, Vice-Chairman
Ms. Melody A. Bolduc
Mr. Reginald Blount
Ms. Cynthia Pearson
Mr. Anthony Ricardo
Mr. Darryl D. Willie
Dr. Christopher Bernier, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: All Board Members were present. Mr. Michael Ramirez, Chief of Staff, attended for Dr. Christopher Bernier, Superintendent, and Mr. Ray Poole, Office of General Counsel, were also present. Board Member Bolduc arrived at 9:10am and Board Member Ricardo arrived at 10:07am.

Call Meeting to Order

The meeting was called to order at 9:05 a.m.

Items to be Discussed

1. DRAFT AGENDA REVIEW - JANUARY 7, 2025

APPROVAL OF AMENDMENT TO 2024-25 BOOMING LEARNING, INC. CONTRACT

Michael Ramirez, Chief of Staff, Scott Schneider Chief of Schools and Paula Renfro, Chief, Academic Services joined in the discussion on the following:

- Unified School Improvement Grant (UniSIG) funding was explained.
- Available resources once the school receives a "C" grade.
- A request for a list of all tutoring programs with type/costs.

APPROVAL OF CONTRACT WITH JACSKONVILLE SPORTS MEEICINS PROGRAM (JSMP)

Mr. Ramirez joined in the discussion on the following:

- An explanation of why the item was pulled from the December 2024 Agenda and put on this agenda was given.

MINIMUM QUALIFICATIONS - DIRECTOR, FACILITIES ACCOUNTING & FINANCIAL SERVICES

Mr. Ramirez, Erika Harding, Assistant Superintendent, Chief Operations, and Victoria Schultz, Assistant Superintendent, Human Resources joined in the discussion on the following:

- Appreciation was expressed for increasing positions in house and reducing the responsibilities of Jacobs contract.
- A request for a bring back on costs comparison for in-house versus contract.
- A request for minimum qualifications for the same position at an outside company was made.
- A recommendation to add a Bachelor of Building Construction degree to the description.
- A request for a breakdown of Jacobs positions and job duties.

APPROVAL OF THE INCREASED PAY RATE FOR SCHOOL PSYCHOLOGY INTERNS

Mr. Ramirez, Ms. Renfro and Ms. Schultz joined in the discussion on the following:

- Appreciation expressed for the increased rate and a request for a comparison of Duval County to other counties was made.

AMENDMENT TO THE SERIES 2022A CERTIFICATES OF PARTICIPATION (COPS) NECESSITATED BY THE ADOPTION OF THE FIVE-YEAR CAPITAL PLAN ON OCTOBER 1, 2024

Mr. Ramirez, Ms. Harding and Corey Wright, Assistant Superintendent, Accountability & Assessment, joined in the discussion on the following:

- A request for a timeline of the steps for the Academic and Community Excellence (ACE) process.
- Outstanding maintenance.

MONTHLY FINANCIAL STATEMENTS OCTOBER 2024

Mr. Ramirez and Ronald Fagan, Chief Financial Officer, joined in the discussion on the following:

- High level overview was provided.
- Tax revenue.
- Individuals with Disabilities Act (IDEA) funds.
- Elementary and Secondary Schools Emergency Relief (ESSER) funds.

The meeting was recessed at 10:33 a.m.

The meeting reconvened at 10:40 a.m..

GENERAL BANKING SERVICES RFP NO. 01-17/TW AMENDMENT RENEWAL

Mr. Ramirez joined in the discussion on the following:

- A request to change the language to "will not exceed" was made.

MICROSOFT UNIFIED SUPPORT SERVICES RENEWAL

Mr. Ramirez and Jim Culbert, Chief Officer, Technology Services joined in the discussion on the following:

- Overview of what this supports.
- Funding.

PERIODIC REPORT OF SUBSTANTIAL COMPLETIONS AND FINAL INSPECTIONS OF MAJOR MAINTENANCE AND MINOR CAPITAL PROJECTS UNDER \$1,000,000

Mr. Ramirez and Ms. Harding joined in the discussion on the following:

- A request for a scope of work and labor costs for all items going forward was made.
- A request for the cost of a new generator for Neptune Beach was made.

PUBLIC HEARING AND VOTE: ADOPT THE SCHOOL DISTRICT FACILITIES FIVE YEAR WORK PROGRAM 2024/2025 - 2029/2030

Mr. Ramirez and Ms. Harding joined in the discussion on the following:

- Florida Department of Education requirements were explained.
- A request for the comparison of the previous 5-year plan to this one.
- A request for who has oversight of this report was made.

CONTRACT AWARDS FOR MOVING SERVICES - RFP NO. 04-25/DB

Mr. Ramirez joined in the discussion on the following:

- A request for previous outcomes was made.

CUSTODIAL SERVICES - SELECTED ADMINISTRATIVE BUILDINGS

Mr. Ramirez and Ms. Harding joined in the discussion on the following:

- Bringing this back in house.
- A request for an industry standard comparison was made.
- An explanation of the buildings included in the contract.

VEHICLES OTHER THAN SCHOOL BUSES (VOTSB) STUDENT TRANSPORTATION SERVICES CONTRACTS - COLLABORATIVE STUDENT TRANSPORTATION (CST), ADROIT, XTRA CARE TRANSPORTATION AND ZTRIP

Mr. Ramirez and Ms. Harding joined in the discussion on the following:

- An explanation of how drivers are screened.
- A bring back request for costs comparisons and savings for last year.
- Annual term contract.

PUBLIC HEARING AND VOTE: REVISIONS TO CHAPTER 4 BOARD POLICIES

PUBLIC HEARING AND VOTE: REVISIONS TO CHAPTER 8 BOARD POLICIES

Mr. Ramirez and Mr. Poole joined in the discussion on the following:

- Clarification for why this was moved to this agenda was given.

Comments from Elected Officials

Public Comment

There were no public comments.

Adjournment

1. ADJOURNMENT

Motion:

That the Duval County School Board move to adjourn the meeting at 11:42 a.m.

Vote Results:

Motion: Melody A. Bolduc

Second: April A. Carney

PASSED: 7-0

Aye:

Charlotte D. Joyce

April A. Carney

Reginald Blount

Melody A. Bolduc

Cindy Pearson

Anthony Ricardo

Darryl D. Willie

Nay:

None

CRH

Superintendent

Chairman