



Meeting Minutes Duval County Public Schools

May 20, 2025, Agenda Committee Meeting

Ms. Charlotte D. Joyce, Chairman
Ms. April A. Carney, Vice-Chairman
Mr. Reginald Blount
Ms. Melody A. Bolduc
Ms. Cindy Pearson
Mr. Anthony Ricardo
Mr. Darryl D. Willie
Dr. Christopher Bernier, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: All Board Members were present. Dr. Christopher Bernier, Superintendent, and Ms. Taylor Phillips, Office of General Counsel, were also present.

Call Meeting to Order

The meeting was called to order at 9:03 a.m.

The meeting was recessed at 9:04 a.m.

The meeting was reconvened at 9:10 a.m.

Items to be Discussed

1. DRAFT AGENDA REVIEW - JUNE 3, 2025

DISTRICT MEMBERSHIP DUES AND FEES 2025-2026

Dr. Christopher Bernier, Superintendent, joined in the discussion on the following:

- The total for each of the organizations was explained.
- Advantages of each organization were explained.
- The various areas of the district that utilize the services of the Council of Great City Schools (CGCS). It was then asked why this item is under the Board when it is utilized more by the district as a whole than by Board Members. A request for a bring back of how the CGCS is supporting each department and how. Concern was voiced over the timeliness of receiving the official audit report. It was stated CGCS is a unique organization as it aligns us with districts like ours around the country. It also allows the district to be visible on stage as one of the biggest districts, such as when Board Member Jones was highlighted as an amazing Board Member, which also highlighted our city, schools, etc.
- School Boards of Academic Excellence (SBAE) was explained and noted there is no annual fee for this organization.

APPROVAL OF AGREEMENT WITH IGNITE CONSULTING, LLC. (PEER MENTORING) 2025-2026

Dr. Bernier and Dr. Anna Dewese, Executive Director, Student Discipline & Support Services joined in the discussion on the following:

- The cost and what is included in the item were explained. It was advised it is a grant, and it is in year 2.
- How the service is measured was explained.

APPROVAL OF AGREEMENT WITH CITY YEAR, INC. 2025-2026

Dr. Bernier and Dr. Dewese joined in the discussion on the following:

- Appreciation was expressed for the work and volunteers of City Year.
- Data attachment.
- A request for the previous financial impact was made.
- Funding.
- How middle schools are chosen for the program.
- A request for data in schools where City Year is no longer participating in.

APPROVAL OF THE K12 IMPLEMENTATION OF INSTRUCTIONAL MATERIALS PLAN

Dr. Bernier, Paula Renfro, Chief Officer, Academic Services and Michael Ramirez, Chief of Staff joined in the discussion on the following:

- An overview of the professional development guide and its changes was given.
- The plan is developed from teacher feedback.
- Johns Hopkins University audit surveys. What would be the best time and costs.

APPROVAL OF POWERSCHOOL: PERFORMANCE MATTERS 2025-2026 SCHOOL YEAR

Dr. Bernier and Corey Wright, Chief Officer, Accountability & Assessment, joined in the discussion on the following:

- Issues some parents are experiencing.
- Financial impact and the cost savings of the district.

Break at 10:43 a.m.

Resumed at 10:49 a.m.

APPROVAL OF DATA WAREHOUSE AND ANALYTICS AGREEMENT

Dr. Bernier joined in the discussion on the following:

- This product manages all data that comes into the district.

APPROVAL OF THE AGREEMENT WITH EDMENTUM FOR MATH AND ELA LEARNING RESOURCES

Dr. Bernier and Ms. Renfro joined in the discussion on the following:

- Student gains at the mid-year mark of those using the program. A bring-back request for the outcomes of the PM3 data. This data will not be available until July.
- The active percentage of users is above 50% and in some it is above 80%.

APPROVAL OF THE AGREEMENT WITH MASTERY PREP FOR CLT, DIGITAL SAT AND ACT READING (11/12 READING)

Dr. Bernier and Ms. Renfro joined in the discussion on the following:

- Appreciation for the reduction of costs for this item.
- How this product assists students was explained.
- This product is connected to the graduation rate.

APPROVAL OF THE PURCHASE OF TURNITIN, LLC SUPPLEMENTAL WRITING RESOURCE FOR GRADES 9-12

Dr. Bernier joined in the discussion on the following:

- A request for the financial impact and previous funding prior to Elementary and Secondary School Emergency Relief Fund (ESSER)
- The need for the district to create a policy for artificial intelligence (AI).

APPROVAL OF THE AGREEMENT WITH LEXIA VOYAGER SOPRIS, INC. FOR LANGUAGE LIVE PLATFORM (MIDDLE SCHOOL READING)

Dr. Bernier joined in the discussion on the following:

- Appreciation was expressed for the decrease in the contract costs.
- A repeated request for the bring-back of supplemental material by grade level and contract renewal dates.

EXECUTION OF CHARTER RENEWAL CONTRACT (CHARTER) FOR SOMERSET ELEMENTARY EXECUTION OF CHARTER RENEWAL CONTRACT (CHARTER) FOR SOMERSET MIDDLE

Dr. Bernier and Eugene Hays, Director, School Choice joined in the discussion on the following:

- The school has had a change in location and has a new population.
- Decline in school grade and number of students.

REAPPOINTMENT OF DISTRICT ADMINISTRATORS REAPPOINTMENT OF SCHOOL-BASED ADMINISTRATORS

Dr. Bernier and Jacqueline Watkins, Chief, Human Resources joined in the discussion on the following:

- The process of advising principals was explained.
- The Board Members will be provided with the lists.

MINIMUM QUALIFICATIONS - SUPERVISOR, SCHOOL SAFETY AND THREAT MANAGEMENT

Dr. Bernier joined in the discussion on the following:

- Cost-neutral position from the vacancy of the director of school police position. This was created to expand the safety and threat management team.

MINIMUM QUALIFICATION - TRANSPORTATION SERVICES

Dr. Bernier and Jim Culbert, Chief Information Officer and Chief Operations Officer, joined in the discussion on the following:

- Appreciation expressed for allowing the substitution of experience for degree.

ADOPTION OF BUDGET RESOLUTIONS - APRIL 2025

Dr. Bernier and Ron Fagan, Chief Financial Officer, joined in the discussion on the following:

- Budget schedule.

MONTHLY FINANCIAL STATEMENTS - MARCH 2025

Dr. Bernier and Mr. Fagan joined in the discussion on the following:

- An overview was provided.
- Free lunch update. There will be 37 schools that will be eligible, but parents will have to complete the form. Importance of communicating with parents to advise.
- A request for an additional column to represent the number of students actually taking advantage of the free lunches.

Recessed at 12:20 p.m.

Reconvened at 12:41 p.m.

APPTEGY COMMUNICATION SOLUTION PIKMYKID DISMISSAL MANAGEMENT MICROSOFT ENROLLMENT FOR EDUCATION SOLUTION (EES) AGREEMENT LIGHTSPEED SYSTEMS SAP SUCCESSFACTORS xECM BY OPENTEXT LICENSING ORDER FORM & SAP SUCCESSFACTORS PROJECT CHANGE REQUEST 01 TO ORDER FORM #3005699393

Dr. Bernier and Mr. Culbert joined in the discussion on the following:

- Appreciation was expressed for the electronic improvements and the reduction in time for car riders.
- Lightspeed systems are activated by teachers based on rosters and can control what websites can be accessed.
- Successfactors is the overhaul of SAP from last year. Will allow all documents to be online.

CHANGE ORDER REPORT

Dr. Bernier and Mr. Culbert joined in the discussion on the following:

- It was advised to expect this list to grow, as more items will be completed internally. Appreciation was expressed for allowing this.
- Some items will be less expensive for the district to provide and will allow the use of the tax-exempt status.

FIFTH AMENDMENT TO THE CONSTRUCTION MANAGEMENT AGENT/OWNER'S REPRESENTATIVE SERVICES - AWARD OF PROFESSIONAL SERVICES CONSULTANT - RFQ NO 11-21/TW

Dr. Bernier and Mr. Culbert joined in the discussion on the following:

- Reduction in Jacobson Engineering. A request for how and where the reductions were, how many current employees now versus last year, and a breakdown of salary positions and plan to move forward from this model to bring in-house.
- The previous process in Information Technology (IT) to bring in-house was explained. Would like to repeat that process with this department.

**AMENDMENT TO THE DESIGN SERVICES PROFESSIONAL CONSULTANT CONTRACT - NEW K-5
PROTOTYPE SPRING PARK ELEMENTARY SCHOOL - RFQ MP. 06-22/TW - PROJECT NO. P-91760**

Dr. Bernier and Mr. Culbert joined in the discussion on the following:

- Three new elementary schools are not required to be hurricane shelters.
- A request for an update on the request for the City of Jacksonville to examine facilities for first level hurricane shelters and not use elementary schools.
- Additional amendments to this item were explained.
- A request for additional architectural plans to be reviewed to reduce the number of amendments.
- Why the build will take place in Spring Park and the ability to maintain the school while a new one is built was explained.
- The quality of goods such as paint needs to be reviewed as Rutledge Pearson already has paint peeling.
- A request to review the ballot language of the half-penny sales tax referendum.

**SELECTION AND AWARD OF THE DESIGN SERVICES PROFESSIONAL CONSULTANT CONTRACT
- NEW K-5 PICKETT ELEMENTARY SCHOOLS - RFQ NO. 00-21/TW - PROJECT NO. P-91730**

Dr. Bernier joined in the discussion on the following:

- Design capacity.

CUSTODIAL SERVICES MANAGEMENT

Dr. Bernier joined in the discussion on the following:

- A request as to what it would cost to bring this in-house. It was advised that we own no equipment, which would be a cost factor.
- A request for how many people are employed under this contract and a comparison of salary and benefits.

**SCHOOL RENAMING - BEAUCLERC ELEMENTARY SCHOOL
SCHOOL RENAMING - BILTMORE ELEMENTARY SCHOOL**

- Appreciation was expressed for the process of renaming these schools.

Comments from Elected Officials

Public Comment

There were no public comments.

Adjournment

1. ADJOURNMENT

Motion:

That the Duval County School Board move to adjourn the meeting at 2:08 p.m.

Vote Results:

Motion: April A. Carney

Second: Anthony Ricardo

PASSED: 7 - 0

Aye:

Charlotte D. Joyce

April A. Carney

Reginald Blount

Melody A. Bolduc

Cindy Pearson

Anthony Ricardo

Darryl Willie

Nay:

None

CR

Superintendent

Chairman