September 24, 2025, Policy Handbook Review Committee Meeting - REVISED

Ms. Charlotte D. Joyce, Chairman
Ms. April A. Carney, Vice-Chairman
Mr. Reginald Blount
Ms. Melody A. Bolduc
Ms. Cindy Pearson
Mr. Anthony Ricardo
Mr. Darryl D. Willie
Dr. Christopher Bernier, Superintendent

ATTENDANCE AT THIS MEETING OF THE DUVAL COUNTY SCHOOL BOARD: All Board Members were present. Dr. Christopher Bernier, Superintendent, and Mr. William Spillias, Office of General Counsel, were also present. *Board Member Cindy Pearson and Vice-Chairman April A. Carney arrived at 9:03 a.m.*

Call Meeting to Order

The meeting was called to order at 9:02 a.m.

Items to be Discussed

1. BOARD POLICY 1.60 ARTIFICIAL INTELLIGENCE (AI) POLICY

Cami Sams, Executive Director of Policy and Compliance, provided a brief explanation regarding the policy. She then deferred to Greg Lukach, Director of Application Development and Holly Lanham, Director of Technology Innovation, for further explanation regarding the policy.
Mr. Lukach shared information regarding the policy.

Discussion involved:

- Information is based on the Florida K-12 Task Force.
- Teaching students to use AI.
- Integration of AI tools.
- How AI tools are currently being used.
- Employees violating the use of AI.
- Examples of problems that could occur due to using AI.
- Collective bargaining and AI policy.
- Accessible to all, optional if someone wants to pilot, training first, create expectations, create an AI agreement.
- Using AI to create lesson plans and student work.
- Fact-checker for AI produced work.

- Board Member Bolduc shared her experience using AI to create tests for her students.
- Make sure teachers are trained to use AI for instructional purposes.
- A suggestion was made to create a voluntary user agreement and have professional development over the summer.
- The difference between policy and procedure.
- About 500 teachers are signed up in Cohort 3 for training.
- Revise the purpose statement.
- Build language into the current Acceptable Use Policy (AUP).
- The policy will always have to be monitored because AI constantly changes.

2. BOARD POLICY 4.10 THE CURRICULUM

Ms. Sams shared that the changes to the policy were aligned with Florida Statute.

Paula Renfro, Chief of Academic Services and Heather Albritton, Director of Health and Physical Education, confirmed what Ms. Sams had shared.

Ms. Albritton provided information regarding the changes.

3. BOARD POLICY 4.30 CHALLENGED MATERIALS

Ms. Sams shared the information she recalled the request the Board Members made at the last meeting.

Vice-Chairman Carney shared the membership section of the policy from Indian River regarding challenged materials.

Discussion involved:

- In-depth conversation regarding membership of the Duval County Public Schools' committee.
- Determine whether the Media Specialist should be a voting member or not.
- The role the Media Specialist plays on the committee.
- Committee members.
- There was a consensus to use the language from Indian River School District regarding the committee members.
- Superintendent's appointee(s).
- Language of the statutes is in the policy.
- Chairman of the committee.
- The Superintendent's designee could be the facilitator.
- Volunteers need to have time to read a book that is being challenged.
- Media Specialist will be a voting member but will not facilitate.
- Ms. Sams provided a summary of the conversation.
- Disposal process once books are removed from the shelf.

4. <u>BOARD POLICY 4.50 STUDENT CLUBS AND ORGANIZATIONS</u>

Ms. Sams explained that Vice-Chairman Carney pulled the policy for discussion.

Vice-Chairman Carney shared the following:

- Parents have notified her about students receiving push back from teachers for making a request to open a Turning Point USA Chapter.
- Consider adding a sponsor being a community member who has cleared a level two background check in addition to having a teacher sponsor, or and/or scenario, so that the students would still be able to have an approved student-led club.
- According to The Equal Access Federal Act, equal access must be provided to all students who want a student-led club.
- The current procedure for clubs and organizations was explained.
- Conversation needs to be held with the superintendent addressing the matter of students wanting a club and there being no sponsor.
- Stipend for club sponsors - bring back.
- What services were Jazmin paid for – bring back.
- Exhaust all internal options before bringing someone from outside in as a sponsor - safety and security.
- Stipends are negotiated through collective bargaining.
- An inquiry was made about a board member being a sponsor - bring back.

5. <u>BOARD POLICY 5.40 STUDENT ATTENDANCE REQUIREMENTS</u>

Ms. Sams shared that the changes to the policy were in alignment with Florida Statute. Ms. Renfro confirmed what Ms. Sams shared.
Discussion involved:

- Board Policies 5.40 and 5.42 have some of the same language.
- Board Policy 5.42 has a list of student absences and excuses, and the other policy does not.
- Combine the polices that focus on student attendance to prevent confusion.
- When policies are abolished or combined, there is a policy citation on the website that explains the history.
- Make-up work should be allowed for each day a student is absent. Should not matter if excused or not excused.

6. BOARD POLICY 5.42 SCHOOL ATTENDANCE

Board Member Pearson shared that the Florida School Board Association (FSBA) may be placing absenteeism on their legislative platform. Board Members may want to support this.

Ms. Sams shared that the changes to the policy were in alignment with Florida Statute.

Once all policies on attendance have been combined, it will be brought back to the Board Members.

No discussion.

7. BOARD POLICY 5.62 ADMINISTRATION OF MEDICATION

Ms. Sams shared that the changes to the policy were in alignment with Florida Statute. Ms. Renfro provided additional information.

Discussion involved:

- Training.

Employees who serve as backup for administration of medication.

8. BOARD POLICY 7.70 PURCHASING

Ms. Sams shared that the changes to the policy were in alignment with Florida Statute.

Byron Page, Executive Director of Design and Construction Services, provided additional information pertaining to the changes.

No discussion.

9. ~~BOARD POLICY 5.43 RELEASE FOR RELIGIOUS INSTRUCTION~~

10. BOARD POLICY 5.44 SCHOOL ATTENDANCE BOUNDARIES

Ms. Sams explained the purpose of bringing this section of policies (5.44, 5.45, 5.46, 8.51, and 8.51, was to have a discussion regarding the Academic and Community Excellence (ACE) Planning Process.

Sharwonda Peek, Assistant Superintendent of School Choice Pathways and Ashley Barr, Director of Strategic Partnership, provided information and asked questions of the Board Members regarding the following:

- The purpose of the ACE Planning Process.
- Communication process to engage the community
- The Master Facility Plan requires community involvement on a large scale.
- Confusion regarding roles.
- A request for the Board Members to provide feedback regarding the ACE Planning process was made.

Discussion involved:

- Board Members' concerns around Board Policy 8.51, and the need to be merged with the other policies.
- Concerns were shared about how the meetings are run and the information that is not provided to the committee members.
- Merging policies 8.53 and 5.44.
- The policy needs to be flexible to capture different scenarios.
- Address the feeling of the community that the decisions are predetermined.
- Being able to capture a wider audience.
- Explaining to the community what happens when a school closes.
- Memorializing a school once it closes - Board Policy
- Hold Harmless.
- Timeline for starting the meeting and information provided to the committee.
- Have a link on the website that shows all the data.
- There should be a consolidation dashboard online.
- The facilitator of the meeting needs to understand the rules and regulations.
- Proactively involving the media outlet.
- What the data shows once consolidation has taken place. Was the consolidation successful.
- An update around consolidations will be shared with the Board Members in October.

- A summary of the process was shared.
- During the first meeting when Sunshine Law is being shared with the committee, they need to be provided with a binder that has all the information that is needed to be able to make a recommendation to the superintendent.
- Role of the committee.
- Format of the meeting.
- The community needs to see that their feedback is being considered throughout the process and at the end of the process.
- Engage stakeholders.
- Request for feedback from the committees.
- Information will be shared with Dr. Bernier and a summary of the bring backs was shared.

11. BOARD POLICY 5.45 ACCELERATION PROGRAM ACCESS

This policy was part of the discussion on Board Policy 5.44.

12. BOARD POLICY 5.46 MAGNET SCHOOLS AND PROGRAMS

This policy was part of the discussion on Board Policy 5.44.

13. ~~BOARD POLICY 5.80 ATHLETICS~~

14. BOARD POLICY 8.51 ACADEMIC AND COMMUNITY EXCELLENCE (ACE) PLANNING PROCESS

This policy was part of the discussion on Board Policy 5.44.

15. BOARD POLICY 8.53 CLOSING AND CONSOLIDATION IMPACT REVIEW PROCESS

This policy was part of the discussion io Board Policy 5.44.

16. ~~BOARD POLICY 8.96 CRITICAL INCIDENT PREPAREDNESS~~

Adjournment

1. ADJOURNMENT

The meeting was adjourned at 12:00 p.m.

GC

Superintendent

Chairman